



How to Designate Academic Archers:

There are two pathways to register students as Academic Archers

The qualifications for determining which students to recognize as an Academic Archer (AA) are determined at the local level. A school (or school district) determines local criteria. Many schools use “honor roll” type criteria as a guide, but this only one example.

Once a school/district has identified the Academic Archers, the next step is to register each of them with NASP® to recognize them and make them eligible for random awards/prizes.

There are 2 pathways to register an AA.

Option 1: For Students on the School Archery Team

If the student participates on the school’s competitive archery team, it may be easier for the BAI assigned to that school to register each eligible student as an Academic Archer (AA) on the tournament site as they are registering them for a tournament. In the past, this has been the only pathway for Academic Archer nomination. Once registered on the tournament site, all designated Academic Archers would be displayed on competition results pages. To do this, the coach would:

1. Log into <http://nasptournaments.org/>
2. Click on the “School” menu and select School Manager.
3. On the School Manager menu, select your school. If your school does not appear, click on the “search for school” button to associate your account with your school.
4. Go to the “Archers” section and find the archer you will be designating. If the archer is not on the list, click the “add archer” button. If the archer IS on the list, click the orange “action” button and then click “view/edit” to view the archers’ details. Then click “edit archer info”.

5. On the archer edit screen, add a check to the Academic Archer box.
6. Click “Save” and you will see the archer detail screen and you are finished with this archer.
7. Repeat the process for additional archers.

Option 2: for Students where there is no competitive archery team. (In-school instruction participant).

If the student does not participate on the school’s archer team and received NASP® archery lessons as part of the school’s in-school program (typically in P.E. or other in-school class), the teacher (BAI certified) should follow these steps to register the student as an AA.

1. Log in to <https://naspbai.org/>
2. Select the blue “BAI Manager”
3. Select the blue “Submit Academic Archers” button
4. Select the “Select a School” button
5. If your school is listed, select it.
6. If your school is not listed,
 - a. select the “School Not Listed” option
 - b. select your country, state and enter a few (3 or 4) characters of your school’s name
 - c. select “Search”
 - d. Select the “Select School/Org” button next to your school
7. Select the “Add Academic Archer” button
8. For each archer add their name, grade, and gender then select save
9. Repeat for each student.

Regardless of which pathway, it is very important to ensure that each eligible student is only registered one time each school year.